



Premises Use Request and Agreement

Fidelco Guide Dog Foundation, Inc.
27 Cannon Road, Wilton, CT 06897

***Please Note:** Submission of this form by Cannon Grange and its renters is not a guarantee of approval. *

This form is a required submission by persons or entities who, as part of a rental agreement with Cannon Grange, Inc., 25 Cannon Road, Wilton, CT 06897, are seeking permission to use the premises owned by Fidelco Guide Dog Foundation, Inc. at 27 Cannon Road, Wilton, CT 06897.

This form must be submitted to Fidelco a minimum of 14 calendar days in advance of an event.

A certificate of liability insurance in a minimum amount of \$1,000,000.00 naming Fidelco Guide Dog Foundation as Certificate Holder must be provided by the renter to Fidelco a minimum of 14 calendar days in advance of an event.

Contact Name (First, MI, Last) _____

Organization or Company _____

Address _____

City, State, Zip _____

Best Phone to reach you _____

Alternate/Additional Phone _____

Email _____

EVENT INFORMATION (all required)

Name of Event _____

DATE(s) and Description of Event _____

Number attending _____

AGREEMENT

I understand and agree that:

- Fidelco does not assume any liability or responsibility for any personal property of Cannon Grange, Inc., or other persons or organization(s), and/or its renters when using the premises at 27 Cannon Road, Wilton, CT.
- Any damage to Fidelco’s lawn, parking lots, facilities, etc. is my responsibility, in conjunction with Cannon Grange, to remedy using only Fidelco-approved service providers.
- I will schedule and conduct my event so that it does not interfere with Fidelco’s business operations, including both week days and weekend days.
- I will schedule and conduct my event so that it does not interfere with The Children’s Network business operations, including both week days and weekend days.
- Fidelco requires/reserves a minimum of six parking spaces every day, plus one Handicapped parking space.
- The Children’s Network requires/reserves a minimum of two parking spaces every day.
- The maximum number of vehicles attending my event that may be parked in the parking lot is 19. This number may be increased up to 28 at Fidelco’s discretion.
- Parking is only allowed in designated spots delineated by painted lines.
- No vehicles may be parked on the grass.
- No vehicles may be parked on the lot overnight.
- No stakes, anchors or other similar items may be used on the grass areas or parking lots to secure tents, etc. Only weights may be used.
- No hazardous materials may be left on the property/parking lot overnight or unattended.
- All trash from an event must be hauled away by the renter or its agents at the conclusion of the event.

By signing, I indicate that the information I have provided is true and accurate. I understand that any information found to be knowingly false is grounds to deny approval of my use of the premises at 27 Cannon Road, Wilton, CT 06897.

RENTER

Signature _____ **Date** _____

Print Name _____

CANNON GRANGE ACKNOWLEDGEMENT

Signature _____ **Date** _____

Print Name _____

Please submit this completed form to: **mpanullo@fidelco.org** or mail to:

**Fidelco Guide Dog Foundation
27 Cannon Road, Wilton, CT 06897**

Questions regarding use of Fidelco’s Wilton, Connecticut property may be directed to **203-529-8201**.

FIDELCO OFFICE USE ONLY

Fidelco Representative _____	Approved	Denied
Print Name _____	Date _____	